

## **NVA Lottery Procedure, Approved by Administration 9/8/16**

2 months prior to the lottery each year, the school will notify the public of the lottery date, place, and time, through a variety of media to include but not limited to print, web based, text, and broadcast. The information will also include how to obtain a lottery application.

1 week prior to the lottery each year, the school administration will hold a practice lottery to include assigned duties, random draw methodology, method for publishing lottery results, and quality control.

On the day of the lottery, the administrator conducting the lottery will explain all procedures to members of the public attending the lottery. In addition, a paper explaining the sibling waiting list and general waiting list, the rules governing acceptance of students with multiple family members entering the lottery, and the time limits for notifying the school of acceptance of open positions. This information shall also be posted on the school's website 2 months prior to the lottery.

### **Who Qualifies as a Sibling? :**

Children who share at least one common biological or legal parent, whether through natural or adoptive means to include:

- a. Biological siblings who share parents
- b. "Half" siblings who share a single parent
- c. "Step" siblings who share a parent or parents through marriage
- d. Children who share a parent or parents through adoption or guardianship
- e. Biological siblings who live in different households

For families who have multiple siblings in the lottery, if one sibling is drawn, all other siblings also in the lottery may also be offered positions in the school if there is space available in the appropriate grade(s).

Lotteries will ONLY be held for grades having available spaces.

A separate lottery and waiting list for students who have a sibling actively attending NVA will be kept. Those students will have precedence over students in the general lottery.

When offered a position at NVA, families will have 72 hours to either accept or refuse the position.

An accurate log of position offers will be kept by the school and the school will go through the lists in the order names were drawn during the lottery.

Once the list for eligible siblings has been exhausted, the school will go through the general lottery.

Children of employees of NVA SHALL NOT have enrollment preference unless there is already a sibling attending NVA.