

North Valley Academy

Minutes - Governing Council – Regular Meeting*

November 16, 2017 - 4:30 p.m.

A. PROCEDURAL AGENDA

The meeting was called to order by GC Vice-Chair Ron Montoya at 4:40 pm and initiated by a roll-call and pledge of allegiance. Members Present: Ron Montoya, Vice-Chair. Claudia Zamora, Secretary; Tommy Walmsley, and Craig Sinsabaugh. Robert Taylor, Chair came into the meeting at 5:29 pm. Absent: Ed Manzanares, and Gayle Edward. The Vice-Chair announced there was a quorum of members. Administrative Staff Present: Susan McConnell, principal; Edward Woodd, COO, Sarah Pina, Business Mgr.

The Vice-chair requested a motion to approve the agenda, Walmsley moved to accept the agenda seconded by Sinsabaugh; in favor, Montoya, Zamora, Sinsabaugh and Walmsley. Opposed 0.

The Vice-chair requested a motion to approve the minutes from the Oct 19, meeting. Zamora moved to accept the meeting minutes with the addition of: BARs 001-IB and 002-I; seconded by Sinsabaugh; in favor, Montoya, Zamora, Sinsabaugh and Walmsley. Opposed 0.

B. PUBLIC COMMENT

1. John Edward representing the NVA Foundation is requesting that the GC include the Foundation as an item on the monthly agenda to facilitate better communication and coordination to support the school and its programs.

C. ACTION ITEMS

1. Ms Pina presented the financial report. Sinsabaugh moved to approve the following BARs: 0003-M, 0004-T, 0005-I, 0006-I, 0007-I, and 0008-D. Seconded by Walmsley. In favor, Montoya, Zamora, Sinsabaugh and Walmsley. Opposed 0.
2. Sinsabaugh moved to approve the financial report, Statements, BARs and Bank Reconciliation for the month of October. The motion was seconded by Walmsley. in favor, Montoya, Zamora, Sinsabaugh and Walmsley. Opposed 0.
3. Zamora moved to cancel the December meeting; seconded by Walmsley. In favor, Montoya, Zamora, Sinsabaugh and Walmsley. Opposed 0.

C. INFORMATION ITEMS

Operations:

1. The LPA has been submitted to PED for their consideration/approval
2. A new lease document for the art room will need to be drafted. The existing lease document can be used as a template
3. A new easement agreement for the south parking lot will have to be created
4. Conditions stated in the LPA are as follows:
 - a. Sidewalk and concrete repair
 - b. HVAC systems maintained to full working condition
 - c. Sprinkler system repaired
 - d. All restrooms brought up to functional standard
 - e. Driveway/parking lot improvements
 - f. Finish roof resurfacing
5. Ms. McConnell addressed the issue of cartoon characters from a business in the strip mall giving away cotton candy to students in the south parking lot. She will discuss with the property owner.
6. Mr. Woodd submitted his resignation effective Jan 2. He has accepted a position in an IB school in Santa Fe.

Instructional:

1. Ms. McConnell stated she would conduct a complete review of staffing in January
2. Formal observations of teachers are ongoing.
3. Ms. McConnell and Ms. Buck attended a data conference in Florida
4. The school is struggling with Technology issues.
5. Administrative staff has scheduled a November 29, meeting with CSD to discuss inaccuracies the final analysis of the WebEPSS report.

D. CLOSING BUSINESS

At 5:54, Montoya moved to adjourn the meeting. Walmsley seconded it. In favor, Montoya, Zamora, Sinsabaugh and Walmsley. Opposed 0.

Next regular meeting Thurs, January 18, 2018 at 4:30 pm.

*Note: GC reserves the discretion to take any agenda item out of order, to facilitate business-at-hand.